

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-04-0788

quotation of prices will be received for the purchase of the following supplies, materials and
 ent to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS.**

UNIT	ARTICLES	U PRICE
Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.		
	LOT I	
box	Priport Ink black for DX2430	
	LOT II	
unit	USB Flash drive, black, 512GB good quality	
unit	HD Webcam	
	Specs: HD720p/30fps., widescreen HD video calling, HD light correction, Noise-reducing, black	Sub-Total
	LOT III	
unit	Portable active Speaker system 15 inch 450w Features: 450w AMP power, 8 Ohms, MP3 player, FM Tuner, USB/SD card slot, Bluetooth, Dual UHF mic (21 selectable frequency per mic). 90" x 60" Elliptical horn, 45 Hz - 20 KHz Freq. Range, High Grade 34mm Titanium, Rechargeable battery	
	LOT IV	

INVITATION TO BID

[illegible]

For use of City Health Office in connection with Health
Education and Promotion Unit. (CY 2025)

Sub-Total
TOTAL

Form & Amount of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-04-0788 DATE : April 30, 2025

PURPOSE: FOR USE OF CITY HEALTH OFFICE IN CONNECTION WITH HEALTH EDUCATION AND PROMOTION UNIT. (CY 2025)

OFFICE : CHO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , June 3, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	:	7,200.00	: 360.00
Lot 2	:	2,100.00	: 105.00
Lot 3	:	12,300.00	: 615.00
Lot 4	:	16,400.00	: 820.00
Lot 5	:	14,000.00	: 700.00

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
 - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.) P 500.00
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE